



Gexpro Services
9500 N. Royal Lane, Suite 130
Irving, TX 75063

March 26, 2020

To: Gexpro Services Critical Suppliers for Critical Infrastructure Sectors

RE: Potential Closures or Disruption due to Government Orders relative to COVID-19

Dear Valued Supplier,

On March 19, 2020, the U.S. Department of Homeland Security's Cyber and Infrastructure Security Agency ("CISA") published the Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response. In its Guidance, CISA identifies Transportation and Logistics as an essential critical infrastructure business sector that qualifies under an exemption that allows continued operations of critical infrastructure services and functions. Further, Gexpro Services, in the performance of its production inventory management systems, supports critical infrastructure business sectors that include medical, transportation, energy, communications, food & agriculture, and the defense industrial base that also qualify under this exemption.

Please be informed that your company is identified as a critical supplier to Gexpro Services. Our ability to continue receiving product as needed is essential to our ability to support these end users and their critical manufacturing operations.

As the situation around the world regarding COVID-19 continues to evolve, it will be imperative for Gexpro Services and its suppliers to communicate proactively regarding open purchase orders, forecast updates, and any required changes to delivery schedules. Given the macroeconomic effect of the virus, we expect continued and increased volatility in our customer demand requirements, and we will collectively need to demonstrate production and output flexibility as a result.

Best regards,

A handwritten signature in cursive script that reads "Megan L. Rios".

Megan Rios
Director, Sourcing & Procurement

A handwritten signature in cursive script that reads "Jeff Cline".

Jeff Cline
Vice President, Quality