

	POLICY AND PROCEDURES	FREIGHT POLICY
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FREIGHT POLICY

OVERVIEW

GS Operating, LLC dba Gexpro Services, GS Operating Hungary, LLC dba Gexpro Services, and any related subsidiaries, affiliates, or business units (“Gexpro Services”) are hereinafter individually or collectively referred to as the “Company”.

Gexpro Services strives to minimize shipping costs by maximizing carrier compliance. Utilization of the below listed Gexpro Services Approved Freight Carriers will be monitored on a quarterly basis. Freight charges for shipments by an unapproved carrier may cause freight charges to be billed back to the shipper.

Gexpro Services Approved Freight Carriers:

- Small Packages (150lbs or less): **Must Ship via UPS Ground**
- LTL Shipments over 150lbs: **Gexpro Services Approved LTA Carrier Noted on the PO**

SHIPMENTS FROM SUPPLIER TO A GEXPRO SERVICES STOCKING LOCATION (STOCK)

All shipments must be either Prepaid and Allow (PPD/ALL) or Collect (COLL). If a supplier is not in agreement with the terms on the PO, the supplier should contact the Gexpro Services person placing the order to resolve the issue. Gexpro Services PO Numbers must be referenced in the Billing Reference Field (parcel) or on the Bill of Lading. The types of freight terms are as follows:

Prepaid & Allowed (PPD/ALL) indicated on PO:

- The vendor pays the carrier.

Freight Collect (COLL) indicated on PO:

- Gexpro Services is responsible for paying the carrier directly for the inbound shipment.
 - Small Package (150 pounds or less): ship via UPS Ground Collect using the Gexpro Services Account# listed on the PO (Unless otherwise specified on PO)
 - For expedited (Air) shipments, please use the Account# listed on the PO.
 - The Gexpro Services PO Number must be referenced on all shipping documents. Failure to do so may result in freight charges billed back to the vendor.
 - LTL Shipments (Greater than 150 pounds) ship via Gexpro Services Approved LTL Carriers.
 - The Gexpro Services PO Number must be referenced on all shipping documents. Failure to do so may result in freight charges billed back to the vendor.
 - Carrier should submit their invoice for payment to:
 - AFS VISTA, LLC
 - c/o Gexpro Services-[City] Specify Gexpro Services Location
 - P.O. Box 1208
 - Mauldin, SC 29662

Distribution: All Gexpro Services Suppliers	Issued by: Supply Chain & Operations	Effective Date: February 24, 2020	Page 1 of 2
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DROP SHIPMENTS FROM SUPPLIERS TO A GEXPRO SERVICES CUSTOMER LOCATION

Unlike Stock PO's shipped into a Gexpro Services warehouse, it is acceptable to charge freight on the invoice if the PO indicates that freight can be charged. If you are not in agreement with the terms on the PO, contact the Gexpro Services person placing the order to resolve the issue to avoid freight bill backs. The types of freight terms are as follows:

Prepaid & Allowed (PPD/ALL) indicated on Direct PO:

- The vendor pays the carrier.

Prepaid & Charge (PPD/CHG) indicated on Direct PO:

- The shipping charges must be included on your original product invoice, freight charges not included on the original invoice will be rejected and freight will not be paid.

Direct Third Party indicated on Direct PO (Gexpro Services Freight Collect):

- Gexpro Services is responsible for paying the carrier directly for the drop shipment to the consignee.
 - Small Package (150 pounds or less): ship via UPS Ground Collect (Third Party) using Gexpro Services Account# listed on the PO (Unless otherwise stated on PO)
 - For expedited (Air) shipments, please contact the branch for individual account numbers.
 - The Gexpro Services PO Number must be referenced on all shipping documents.
 - LTL Shipments (Greater than 150 pounds) ship via Gexpro Services Approved LTL Carriers.
 - The Gexpro Services PO Number must be referenced on all shipping documents. Failure to do so may result in freight charges billed back to the vendor.
 - Carrier should submit their invoice for payment to:
 AFS VISTA, LLC
 c/o Gexpro Services-[City] Specify Gexpro Services Location
 P.O. Box 1208
 Mauldin, SC 29662

Collect indicated on Direct PO (Ship to Freight Collect):

The Consignee (ship to address) is responsible for paying the freight associated with the shipment. The shipment should be routed by the instructions provided on each PO. Gexpro Services will not be responsible for paying freight on Direct PO's marked Collect, all freight charges will be rejected.

Utilization of approved carriers in conjunction with the above procedures will minimize product damages and freight bill backs. If you have any questions regarding the Gexpro Services Freight Policy, please contact Chuck Davis (Chuck.Davis@gexpro.com).

Distribution: All Gexpro Services Suppliers	Issued by: Supply Chain & Operations	Effective Date: February 24, 2020	Page 2 of 2
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